



Welcome to our new Catechetical Year 2022-2023!

Thank you for entrusting your children to us for their religious education.

The registration process has two (2) parts:

- A. Enter through ParishSoft to update your family information and select Online registration for the children who will have classes this year.
- B. Continue until you fill out the “Complete Registration Form for the Catechism Classes”, were you give us all the information we need of the children enrolled, upload documents and make your contribution.

Everyone, whether parishioners of St. Agnes or not, must now register for a class in the church’s database.

PART A

STEP 1: Login to your St. Agnes account (Register if this is your first time)

Go to <https://miami.parishsoftfamilysuite.com>, input username and password if you already have one or select lost password if you don’t remember. For help please click [here](#).

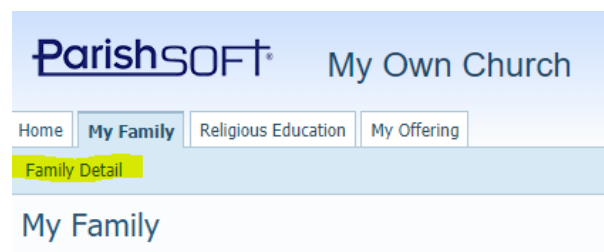
If you have never logged in before, select “new user”. Submit registration and you will receive a username and password via email. For help, please watch the [video](#) at the bottom of the page.

STEP 2: Review and update your family’s information.

1. Once you log in, click on “My Family”.



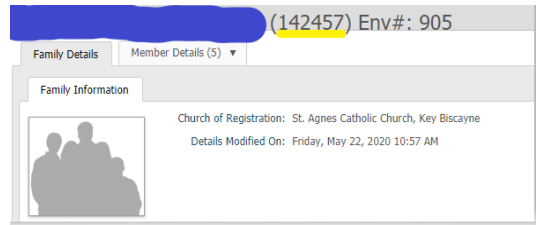
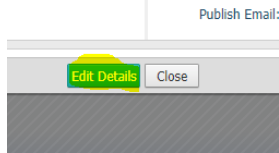
2. Click on “Family details” to see your family’s information.





3. Get your family Number.

4. Click on "edit details" if you need to modify your information.



(NOTE: If you are using a mobile device you will need to select "Full site", at the bottom of the screen to see the screen as in the computer and find the "edit details")

PLEASE: review and update your family details as well as the members details.

Ensure each Family Member has their own tab or add them if necessary.

- Primary Family Email should be where you want to receive communication from us,
- Phone Numbers
- Address
- Date of Birth
- Add a picture



STEP 3: Register for Religious Education Class

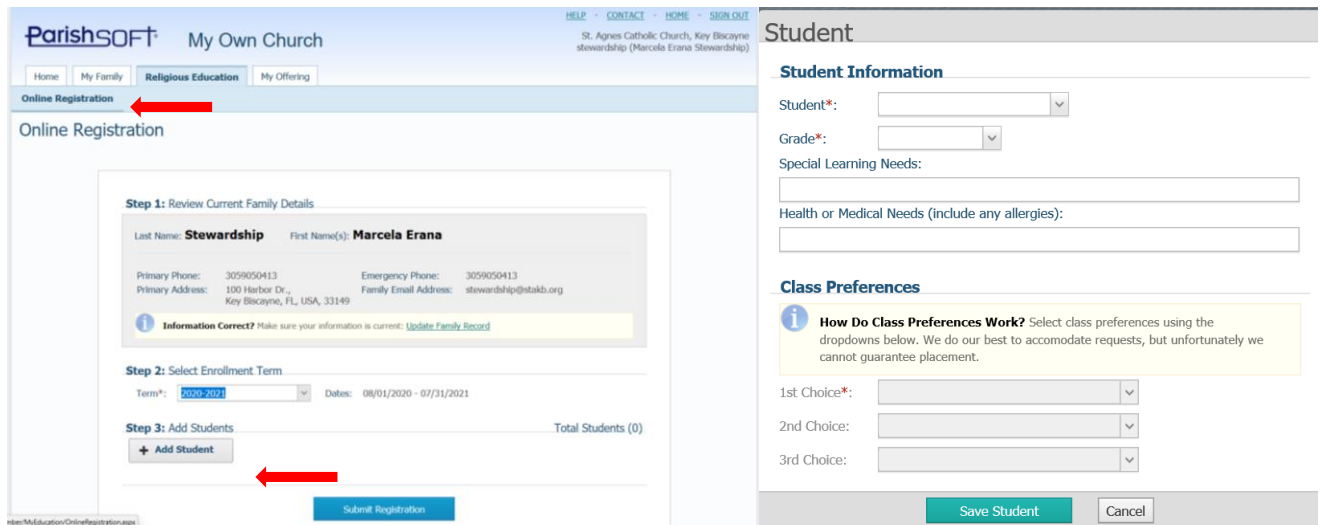
To register for a class, Select the "Religious Education" tab

Click on "Online Registration"

Select enrollment term to 2022-2023

Add each student & save student

Submit Registration (Your application will not go through until you submit the complete application).





PART B

STEP 4: Fill out the application with all the information requested.

Click on **PAY NOW** to access the **COMPLETE FORM** for Catechism classes.

A screenshot of a web form titled "stewardship@stakb.org". The form contains the following information:

stewardship@stakb.org
You may receive an email when students are placed in a class.
Please monitor your spam folder!
Print this Page for your records.
07/02/2020 @ 11:00 AM
Stewardship, Marcela Erana
Term: 2020-2021
Students Registered: 1
Marcela Erana Stewardship
Special Learning Needs: None provided.
Health or Medical Needs: None provided.
Grade: 8
Class 1st Choice: 8th A Sunday English B205
Class 2nd Choice: None selected.
Class 3rd Choice: None selected.
We do our best to accommodate requests, but unfortunately we cannot guarantee placement.
Pay Now (highlighted in yellow) Back to Home

Fill out all the fields.

Finish selecting the contribution information: ACH payment that is debited from your bank account or credit card & pay a 3% processing fee.

SUBMIT the application.

(If you need financial assistance, please **DO NOT** fill out the form and contact us at 305-361-1378 or email religioueducation@stagneskb.org)

If you have any questions, please email religioueducation@stagneskb.org.